



**\*\* Provide below all University Organization Codes that will be utilized with this card, and secure the signature of the Financial Manager for each. \*\***

**Note: The default Organization Code will be the primary Organization Code and will be matched with the primary use Account Code.**

<b><u>Default</u></b> Organization Code	Financial Manager Name	Signature	Date
Organization Code	Financial Manager Name	Signature	Date
Organization Code	Financial Manager Name	Signature	Date
Organization Code	Financial Manager Name	Signature	Date
Organization Code	Financial Manager Name	Signature	Date
Organization Code	Financial Manager Name	Signature	Date
Organization Code	Financial Manager Name	Signature	Date
Organization Code	Financial Manager Name	Signature	Date
Organization Code	Financial Manager Name	Signature	Date
Organization Code	Financial Manager Name	Signature	Date

- I have read the Procurement Card Requirements & Procedures available at [www.purchasing.eku.edu/](http://www.purchasing.eku.edu/) and fully understand the requirements for using the University procurement card.
- I agree to comply with all Procurement Card Requirements & Procedures.
- I have received training for the proper use of the University procurement card.

Employee (Cardholder) Signature

Date